



**Metropolitan Nashville Planning Department**

Metro Office Building  
800 2<sup>nd</sup> Avenue South  
Nashville, TN 37219

615/862-7190

[www.nashville.gov/mpc](http://www.nashville.gov/mpc)

[planningstaff@nashville.gov](mailto:planningstaff@nashville.gov)

## PRE-APPLICATION INQUIRY FORM

Staff recommends a pre-application inquiry, but it is not mandatory. This is not a full review of your project. Staff will provide general feedback. **Complete** the form below and email to [Planningstaff@nashville.gov](mailto:Planningstaff@nashville.gov). Please use a separate form for each project. Specific plans and subdivisions require a visual graphic. Only a straight rezoning does not require an illustration. NOTE: Incomplete forms will not be forwarded for review. Links are provided to information that you will need to complete the form. If you need assistance please reach out to the Planning Front Counter.

**CONTACT INFORMATION (please list one primary contact capable of answering questions about your project)**

Applicant's Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Architect  Engineer  Property Owner  Purchaser of Property  Optionee  Lessor  Other

**SUBJECT OF REVIEW (check all that apply)**

Subdivision  Rezoning  SP  PUD  Plan Amendment  Other

USE SEPARATE FORM FOR SP FINAL OR AMENDMENT PRE APPLICATION [Specific Plan District | Nashville.gov](http://www.nashville.gov)

Sketch illustrating the proposed project is **REQUIRED** for all projects except straight rezones. (Does not need to be engineered drawing.)

PROPERTY INFORMATION (list all properties to be discussed as a single project; attach separate list if necessary) Information for chart below is available on [Parcel Viewer](#) under selected layers.

Parcel Identification Number(s)	Address	Current Zoning	CCM Policy	Supplemental Policy	Overlay Zoning	# of Acres

**Description of Proposal: Describe in detail what you want to achieve with this project and whether it fits within the policy for the area.**

Policy information is available on [Parcel Viewer](#). [Instructions to select layers](#). [CCM Policy](#). These links will help you determine any potential overlays and the policy guidelines for your parcel(s).

### **Rezone**

**Does policy list requested zoning district as a supported district:**

**Current Zoning District:**

**Requested Zoning District:**

**Proposing an SP?**

### **Subdivision**

**Number of lots to be created:**

**# of single family units:**

**# of multi family units:**

**Commercial square feet:**

**Proposed height/stories:**

**Please indicate frontage direction for all proposed units on the illustration you provide.**

**Questions for Planning Staff (click inside of box and scroll down to see all text):**