



Notice of Intent to Award

Solicitation Number	399475	Award Date	12/16/2025 8:00 AM CST
Solicitation Title	A&E Project Management Services for Metro Parks		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.Conklin@nashville.gov
BAO Rep	Angie Martin	BAO Email	Angie.Martin@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Collier Engineering Co, Inc	Company Contact	Matt Campbell
Street Address	2949 Nolensville Pike		
City	Nashville	State	TN
		Zipcode	37211

Company Name	Gresham Smith	Company Contact	John Lavender
Street Address	222 Second Avenue South, Suite 1400		
City	Nashville	State	TN
		Zipcode	37201

Company Name	Hodgson & Douglas LLC	Company Contact	Chris Mantle
Street Address	507 Main St.		
City	Nashville	State	TN
		Zipcode	37206

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

☒ Yes, the EBO Program is applicable. ☐ No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service-disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

☒ Yes, monthly reporting is applicable. ☐ No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange. A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

A valid protest must demonstrate that the purchasing agent did not follow the law, the regulations, or the dictates of the solicitation. Protests based upon subjective scoring are not appropriate and may be grounds for placing the actual or prospective bidder, offeror, or contractor on the list of suspended or debarred persons.

Dennis Rowland
Dennis Rowland
Purchasing Agent & Chief Procurement Officer

ZK (Initial)
Zak Kelley



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BAO Rep	Angie Martin	BAO Email	Angie.Martin@nashville.gov

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In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Kimley-Horn and Associates Inc	Company Contact	Alisha Eley
Street Address	10 Lea Avenue, Suite 400		
City		State	TN
		Zipcode	37210

Company Name	Orchard, Hiltz, & McCliment, Inc	Company Contact	William Callaghan
Street Address	209 10th Avenue South, Suite 154		
City		State	
		Zipcode	37201

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

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Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

☒

Yes, the EBO Program is applicable.

☐

No, the EBO Program is not applicable.

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Questions related to contract compliance may be directed to the referenced BAO rep.

☒

Yes, monthly reporting is applicable.

☐

No, monthly reporting is not applicable.

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A valid protest must demonstrate that the purchasing agent did not follow the law, the regulations, or the dictates of the solicitation. Protests based upon subjective scoring are not appropriate and may be grounds for placing the actual or prospective bidder, offeror, or contractor on the list of suspended or debarred persons.

Dennis Rowland

Dennis Rowland

Purchasing Agent & Chief Procurement Officer

Zak Kelley

(Initial)

RFQ 399475 – A/E Project Management Services for Metro Parks
Scoring and Justification

Offeror/Evaluation Criteria	Qualifications & Expertise of Team Members (40)	Experience on similar projects (30)	Business Plan & Methodology (30)	Total Points (100)
Bowman Consulting Group Ltd	24.00	16.00	18.00	58.00
Civil Site Design Group, PLLC	29.00	22.00	25.00	76.00
Collier Engineering Co Inc	37.00	28.00	28.00	93.00
Culture Architecture and Design, PLLC	16.00	11.00	11.00	38.00
Facility Diagnostics, LLC	17.00	12.00	17.00	46.00
Gresham Smith	37.00	25.00	29.00	91.00
HDR Engineering, Inc	23.00	18.00	18.00	59.00
Hodgson and Douglas LLC	39.00	29.00	30.00	98.00
Kimley-Horn and Associates Inc	37.00	28.00	27.00	92.00
Kline Swinney Associates LLC	20.00	14.00	12.00	46.00
Lamar Dunn & Associates Inc	27.00	19.00	23.00	69.00
Melvin L Gill Jr	22.00	12.00	13.00	47.00
Orchard, Hiltz & McCliment, Inc	36.00	25.00	29.00	90.00

RFQ 399475 – A/E Project Management Services for Metro Parks
Scoring and Justification

Wier Boerner Allin Architecture PLLC	26.00	18.00	20.00	64.00
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Bowman Consulting Group Ltd	
Strengths	Weaknesses
Provides firm's understanding of Metro's overall mission and goals which meets expectations.	The project team structure has no in-house architect/community engagement which is below expectations.
Provides project team structure which meets expectations.	Most of the Team structure lists work for 1 person and allotted time for Metro is low which is significantly below expectations.
Provides detailed Organizational chart which meets expectations.	Litigation provided is below expectations.
Provides experience within the past five years which meets expectations.	Lacks details on projects and relevant scope for key team members which is below expectations.
Provides a full list of previous Metro work which meets expectations.	Key members lack park and urban planning experience which is significantly below expectations.
Provides detailed Methodology for projects which meets expectations.	Projects provided are smaller in scope and size, which is significantly below expectations.
Provides the business plan for the project types listed which meets expectations.	Some projects lack details and schedule information which is below expectations.
	Metro work provided has individuals not has Bowman which is significantly below expectations.
	Business and Methodology plans lack graphics and Park experience which is below expectations.

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Scoring and Justification

	The Site Master Plan lacks details and is repetitive which is significantly below expectations. Site Design lacks details and is repetitive, which is significantly below expectations. Construction Administration lacks details and is repetitive, which is significantly below expectations.
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Civil Site Design Group PLLC	
Strengths	Weaknesses
Provides understanding of Metro Parks' mission and goals which meets expectations. Provides detailed and organizational chart which meets expectations. Provides projects of similar size and scope which meets expectations. Senior key member has great past work on projects which meets expectations. Provides good business plan and methodology for the 3 types of projects provided which meets expectations.	Design workshop litigation is below expectations. The knowledge and experience of key members lacks details on who does what which is significantly below expectations. Chart of Tasks provided doesn't match up with inhouse details which is below expectations. Some key members lack experience on project management and no urban planning which is below expectations. 1 project provided was in 2009 outside the past five year limit which is below expectations. Projects lack details on what Civil Site has done and lacks on completion dates for projects which is below expectations. No details on Metro projects which is below expectations.

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Scoring and Justification

	Lacks specifics on Site Design and Contract Administration which is below expectations.
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Collier Engineering Co Inc	
Strengths	Weaknesses
Clearly states understanding of Metro Parks' mission and goal which meets expectations.	Lacks details on landscaping and graphic design members which is below expectations.
Provides details on lifecycle management and maintenance which is above expectations.	Some team members not listed on projects which is below expectations.
Provides broad scope of team structure and organizational chart which is above expectations.	Full list of current projects, what allotted time for Metros' will be available is missing which is below expectations.
Provides resumes which broke out in detail everyone's knowledge and experience which is significantly above expectations.	On Site Master Plan, site inventory was lacking which is below expectations.
Provides several projects with similar size and scope which meets expectations.	
Provides all Metro projects with details which is above expectations.	
Provides great detail on Site Master Plan, Site Design and Construction Administration which is significantly above expectations.	
Provides detail on community outreach which is above expectations.	
Provides firm has in house cost estimate which could save Metro money in this regard is significantly above expectations.	

RFQ 399475 – A/E Project Management Services for Metro Parks Scoring and Justification

Culture Architecture and Design PLLC	
Strengths	Weaknesses
Provides why their firm is best suited for this project which meets expectations.	Understanding of Metro Parks' mission and goals is lacking which is significantly below expectations.
Provides organizational chart which meets expectations.	Organizational chart lacks details, who is doing what which is significantly below expectations.
Provides resumes and information for key team members which meets expectations.	Did not detail all services being requested/structure role which is significantly below expectations.
Provides projects within the past five years which meets expectations.	Litigation is missing which is significantly below expectations.
Provides details on architecture which meets expectations.	Resumes lack details, current license expires this month which is below expectations.
Provides beautiful portfolio which meets expectations.	Did not provide licensing violation or anticipated percentage of time to scope of services for Metro which is below expectations.
	Projects lack in similar size and scope which is significantly below expectations.
	Parks and landscaping experience is missing from projects which is significantly below expectations.
	Information missing from projects such as the contract value which is below expectations.
	Information provided shows firm supports projects listed but not the prime which is significantly below expectations.

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Scoring and Justification

	Site Plan only details community engagement which is below expectations. Nothing ties together and step by step is not broken down on the project types which is significantly below expectations. Site Master Plan, Site Design, Construction Administration are undeveloped and lack details which is significantly below expectations.
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Facility Diagnostics, LLC	
Strengths	Weaknesses
Describes how firm is best suited for this project which meets expectations. Provides team structures which meets expectations. Provides list of litigation which meets expectations. Provides experience on projects within last five years which meets expectations. Provides business plan and methodology for the 3 typical project types which meets expectations.	Lacks understanding of Metro Parks' goals and mission which is below expectations. No organizational chart provided which is significantly below expectations. Resumes provided are lacking details which is significantly below expectations. Information requested was not all provided per key members which is significantly below expectations. Projects provided lack relevant experience which is significantly below expectations. Projects lack in similar size and scope which is significantly below expectations. Team members information is lacking details which is below expectations. Master Plan and Construction administration are very high level, lacks details which is significantly below expectations.

**RFQ 399475 – A/E Project Management Services for Metro Parks
Scoring and Justification**

	Site Design lacks details which is below expectations. Public engagement lacks details in all steps which is below expectations.
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Gresham Smith	
Strengths	Weaknesses
Provides firm's understanding of Metro Parks' goals and mission which meets expectations. Provides detailed and clear organizational chart which is above expectations. Provides litigation which meets expectations. Provides a lot of inhouse experience and knowledge which is above expectations. Provides how firm's personnel like and interact with Metro Parks which is above expectations. Provides projects within last five years which meets expectations. Provides park experience projects which meets expectations. Very detailed business plan and methodology which is above expectations. Graphics presented are great and step by step is in sequence which meets expectations.	Details about parks experience for some members lack which is below expectations. Lacks few details on some projects provided which is below expectations. Some projects provided lack depth and limited in scope which is below expectations. Public engagement and site visit lacks in business plan and methodology which is below expectations.

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Scoring and Justification

Innovation section is extra information and detailed which is significantly above expectations.	
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HDR Engineering, Inc	
Strengths	Weaknesses
Provides why firm is best suited for this project which meets expectations.	Firm lacks understanding of Metro Parks' goals and missions which is significantly below expectations.
Provides organizational chart and team structure which meets expectations.	Organizational chart is hard to follow which is significantly below expectations.
Provides resumes for members which meets expectations.	Members lack park experience which is significantly below expectations.
Provides projects within last five years which meets expectations.	Litigation is missing which is below expectations.
Provides details on work done on East Bank which meets expectations.	Resumes lack an architect which is significantly below expectations.
Graphics for business plan and methodology are good which meets expectations.	Not clear on who is doing what which is significantly below expectations.
	Projects lack level of experience and relevant work for Metro which is significantly below expectations.
	Schedules on listed projects are way off and no details provided on why, which is significantly below expectations.
	Public engagement lacks which is below expectations.
	No step by step process provided, very vague which is significantly below expectations.

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Scoring and Justification

	Site Master Plan, Site Design and Construction Administration lack clarity and specifics which is significantly below expectations.
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Hodgson and Douglas LLC	
Strengths	Weaknesses
Provides details for firm's understanding of Metro Parks' goals and mission which meets expectations. Provides great detailed organizational chart which is above expectations. No litigation which is above expectations. Good balance of team members which meets expectations. Great detail on resumes and experience on parks which is above expectations. Provides details on projects within last five years which meets expectations. Relevant size and scope of projects which meets expectations. Provides all information requested for each project which meets expectations. Site Master Plan, Site Design and Construction Administration are all strong, clear, concise and thorough which is above expectations.	A lot of subs used which could be extra cost for Metro which is below expectations. Some projects lack greenway design which is below expectations.

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Kimley-Horn and Associates Inc	
Strengths	Weaknesses
Provides firm's understanding of Metro Parks' goals and mission which meets expectations. Large team structure and great depth of experience on team which is above expectations. Strong detailed resumes which is above expectations. Provides team member information requested which meets expectations. Good experience with Parks including Metro Parks which meets expectations. Provides subcontractor's projects which meets expectations. All projects presented are relevant in size and scope which meets expectations. Provides great details on community engagement which is above expectations. Provides good details on Site Design which meets expectations. Provides details on additional services which is above expectations.	Organizational chart is not clear which is below expectations. Litigation lacks details which is below expectations. Some projects were not regional local which is below expectations. Construction Administration section lacks details which is below expectations. Site Master Plan lacks clarity which is below expectations.

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Kline Swinney Associates LLC	
Strengths	Weaknesses
Provides why firm is best suited for this project which meets expectations.	Mission statement does not match Metro Parks which is significantly below expectations.
Provides organization chart which meets expectations.	Lacks services requested which is significantly below expectations.
No litigation which meets expectations.	Organizational chart is not clear which is below expectations.
Provides detailed resumes which meets expectations.	Team lacks park experience which is significantly below expectations.
Provides projects within the last five years which meets expectations.	The team members experience is not similar in scope of Metro Parks' projects which is significantly below expectations.
Good team experience on projects presented which meets expectations.	Projects presented are not relevant to the scope of these projects for Metro which is significantly below expectations.
Provides information for Site Master Planning, Site Design and Construction Administration which meets expectations.	Projects are all grouped together, hard to find information for each project, which is significantly below expectations.
	Details for projects are lacking including schedule and cost which is significantly below expectations.
	Format presented is odd which is below expectations.
	Provides case study which is significantly below expectations.
	Construction Administration lacks details and specifics which is significantly below expectations.
	Site Master Plan and Site Design lack details which is significantly below expectations.

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Lamar Dunn & Associates Inc	
Strengths	Weaknesses
Provides firm's understanding of Metro Park's goals and mission and why they are best suited which meets expectations.	The structure of team members is hard to understand which is below expectations.
Provides organizational chart which meets expectations.	Litigation is missing which is below expectations.
Provides resumes and information for key members which meets expectations.	Person was included in structure of team but had no resume which is significantly below expectations.
Provides projects within the last five years which meets expectations.	Lacks resume for a landscaper which is below expectations.
Provides good greenway operations and funding/grants which meets expectations.	Lacks Park experience which is significantly below expectations.
Provides good quantity control on the business plan which meets expectations.	Lacks clarity on what the firm's job was on projects listed which is below expectations.
Construction Administration step was good and detailed which meets expectations.	Other Prime presents as doing most of the work on presented projects which is significantly below expectations.
	Projects lack scope and complexity which is significantly below expectations.
	Public engagement is lacking which is below expectations.
	Items are out of sequence in the Site Master Plan which is below expectations.
	QR code provided for more information which is significantly below expectations.

RFQ 399475 – A/E Project Management Services for Metro Parks Scoring and Justification

Melvin L Gill Jr	
Strengths	Weaknesses
Provides firm's understanding of Metro Parks' goals and mission and why firm is best suited for this project which meets expectations.	Organizational chart is missing which is significantly below expectations.
Provides team structure which meets expectations.	Litigation is missing which is below expectations.
Provides information on subs that are being used which meets expectations.	No resumes provided which is significantly below expectations.
Provides projects as requested which meets expectations.	Team structure lacks details, not clear on who is doing what which is significantly below expectations.
Provides the typical project types with a business plan and methodology which meet expectations.	Firm lacks staff members, no individual team members provided which is significantly below expectations.
	Projects lack details, some typos which is significantly below expectations.
	Lacks details on Firm's involvement on projects provided which is significantly below expectations.
	Did not provide list of Metro projects which is significantly below expectations.
	No lead on projects provided, lacks greenway projects which is significantly below expectations.
	Information was vague and repetitive, which is significantly below expectations.

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Scoring and Justification

	Staff members are not confirmed in information which is significantly below expectations. Lack of community engagement which is significantly below expectations. Word use of contract instead of Construction, lacks understanding which is significantly below expectations.
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Orchard, Hiltz & McCliment Inc	
Strengths	Weaknesses
Provides firm's understanding of Metro Parks' goals and mission which meet expectations.	Graphic design not mentioned which is below expectations.
Provides detailed organizational chart which meets expectations.	Resume missing for a team member which is below expectations.
Provides great team structure which meets expectations.	Metro work provided but lacks Metro Parks work which is below expectations.
Provides litigation which meets expectations.	Cultural and historic are missing from Site Design section which is below expectations.
Provides strong team members with great experience which meets expectations.	
Provides inhouse with time dedicated to Metro which is above expectations.	
Provides projects within last five years which meets expectations.	

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Scoring and Justification

Great project descriptions and includes greenways which meets expectations. Provides list of all Metro projects which meets expectations. Provides clear, detailed, step by step in sequence of Site Master Plan, Site Design and Construction Administration which meets expectations. Warranties are provided and detailed including extras which is above expectations. Great community engagement is provided which is above expectations. Plan to Play plan is great which is above expectations.	
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Wier Boerner Allin Architecture PLLC	
Strengths	Weaknesses
Provides firm's understanding of Metro Parks' goals and mission and why firm is best suited which meets expectations. Provides organizational chart which meet expectations. Provides litigation which meets expectations.	Organizational chart lacks clarity and details which is significantly below expectations. Team member experience lacks landscaping which is below expectations. Team members and structure lacks details which is significantly below expectations.

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Scoring and Justification

Provides good projects within past five years which meets expectations. Graphics are great on business plan and methodology which meets expectations.	Project lack in size, complexity and scope which is significantly below expectations. Project lacks team member information which is below expectations. Project lack greenway work which is below expectations. Firm's involvement in projects is not clear and team members roles lack details which is significantly below expectations. Lacks details and specifics on plan which is below expectations. Site design lacks details which is significantly below expectations. Community engagement is lacking and some misspelled words and grammar which is significantly below expectations.
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Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Collier Engineering Co., Inc	Proposer's Phone #: (615) 331-1441
Solicitation Title: A/E Project Management Services for Metro Parks	Proposer's Email Address: Matt.Campbell@CollierEngineering.com
Solicitation #: 399475	Total Bid Amount: TBD
EBO Goal (%): 7.00 MBE% 4 WBE%	EBO Goal Met? (Y/N) Yes

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Burch Transportation	1114 17th Ave. S. Suite 103 Nashville, TN 37212	(617) 420-0096/amyburch@burch	WBE	5	81102200	Transportation engineering
2	Civil Infrastructure Assoc., LLC	307 Hickerson Drive, Nashville, TN, 37219	(615) 663-7878/tbassaly@cia-eng	WBE	5	8110	Professional Engineering Services
3	Cornerstone Engineering	5120 Virginia Way Suite C21, Brentwood, TN 37027	(615) 750-3682/Chris@ce-engine	MBE	4	8110	Professional Engineering Services
4	New South Associates	1629 Fatherland St, Nashville, TN, 37206	(615) 262-4326/hwatts@newsouth	WBE	5	93141707	Cultural Heritage Preservation
5	Tara Armistead Landscape Architecture	4402 Iroquois Ave, Nashville, TN 37205	(615) 269-7077/tara@tara-landarch	WBE	5	81101517	Landscape Architecture
6	Varallo Public Relations	640 Spence Lane #122, Nashville, TN, 37217	(615) 482-6444/dub@varallogr.com	WBE	5	80141602	Public Relations
7	Wilmot	3102 West End Ave #400, Nashville, TN, 37203	(615) 385-1220/dadams@wilmotinc	WBE	5	77101601	Urban Environmental development planning

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Matt Campbell, VP of Operations		Date 12/03/2025
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement?	BAO Only	For Internal Office Use ONLY If No, Good Faith Efforts Met?	BAO Only
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BAO Representative : Angie Martin Metro Buyer: Marissa Conklin

Project Manager: Joseph Stovall Date: 12/3/25

BAO Notes:

Consistent with the Metro Code dollar values and percentages will be confirmed during contract negotiations and vendor will provide updated Utilization form

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Marissa Conklin

Date: 12/3/25

Department Name: Metro Parks

RFQ#: 399475

Project Name: A&E Project Management Services for Metro Parks

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
COLLIER ENGINEERING CO. INC.	Yes	The prime is an approved SBE. Acknowledged the 16% SBE/SDV requirement over the life of the project. Proposed the utilization of several Metro approved SBE subs. Consistent with the procurement code, actual dollar amounts and percentages will confirmed during contract negotiations



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Hodgson & Douglas, LLC d.b.a Hodgson Douglas Landscape Architects	Proposer's Phone #: 615-327-4447
Solicitation Title: A/E Project Management Services for Metro Parks	Proposer's Email Address: rjones@hodgsondouglas.com
Solicitation #: 399475.2	Total Bid Amount: N/A
EBO Goal (%): 7.00 MBE% 4 WBE%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Moody Nolan	1625 Broadway, 4th floor, Nashville, TN 37203	615-620-4770	MBE	1	80171907	Engagement
2	TRC Worldwide	217 Ward Circle, Brentwood, TN 37027	615-661-7979	MBE	4	81101505	Structural Engineering
3	SBLD Studio	6 Gates Ave, Suite 3A, Montclair, NJ 07042	212-391-4230	MBE	1	81101518	Architectural Lighting Design
4	GarzaEMC	611 Commerce Street, Suite 2605, Nashville, TN 37203	615-747-7002	MBE	3	81101528	Utility Infrastructure Engineering
5	ProTec	2114 Hillshire Circle, Memphis, TN 38133	901-436-1372	MBE	1	80161507	Audio/visual, electronics
6	McCoy Design	615 Main Street, Ste 209, Nashville, TN 37206	615-403-6509	WBE	5	82140000	Graphic Design
7	McNeely Brockman Public Relations	2 Maryland Way, Suite 128, Brentwood, TN 37027	615-812-6513	WBE	5	80170000	Public relations

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Richie Jones, Partner, RLA

Date

11/12/2025

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement?

Yes



For Internal Office Use ONLY

If No, Good Faith Efforts Met?

BAO Only

BAO Representative : Angie Martin

Metro Buyer: Marissa Conklin

Project Manager: Joseph Stovall

Date: 12/03/25

BAO Notes:

Consistent with the Metro Code dollar values and percentages will be confirmed during contract negotiations and vendor will provide updated Utilization form



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Hodgson & Douglas, LLC d.b.a Hodgson Douglas Landscape Architects	Proposer's Phone #: 615-327-4447
Solicitation Title: A/E Project Management Services for Metro Parks	Proposer's Email Address: rjones@hodgsondouglas.com
Solicitation #: 399475.2	Total Bid Amount: N/A
EBO Goal (%): 7.00 MBE% 4 WBE%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	NASCO Construction Services	200 Business Park Drive, Suite 302, Armonk, NY 10504	914-765-0984	WBE	5	7210	Cost Estimating
2	EOA Architects	515 Main Street, Nashville, TN 37206	615-242-4004	WBE	5	81101508	Architecture (nature centers)
3	Wilmot Inc.	3811 Central Ave, Nashville, TN 37205	615-385-1220	WBE	5	77000000	LEED/sustainability
4				Select	Select		
5				Select	Select		
6				Select	Select		
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Richie Jones, Partner, RLA

Date

11/12/2025

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement?

Yes



For Internal Office Use ONLY

If No, Good Faith Efforts Met?

BAO Only

BAO Representative : Angie Martin

Metro Buyer: Marissa Conklin

Project Manager: Joseph Stovall

Date: 12/03/25

BAO Notes:

Consistent with the Metro Code dollar values and percentages will be confirmed during contract negotiations and vendor will provide updated Utilization form

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Marissa Conklin

Date: 12/3/25

Department Name: Metro Parks

RFQ#: 399475

Project Name: A&E Project Management Services for Metro Parks

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
Hodgson and Douglas, LLC dba Hodgson Douglas Landscape Architects	Yes	The prime is an approved SBE. Acknowledged the 16% SBE/SDV requirement over the life of the project. Proposed the utilization of several Metro approved SBE subs. Consistent with the procurement code, actual dollar amounts and percentages will confirmed during contract negotiations



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Kimley-Horn and Associates, Inc.	Proposer's Phone #: 615 564 2703
Solicitation Title: A/E Project Management Services for Metro Parks	Proposer's Email Address: Chris.Rhodes@kimley-horn.com
Solicitation #: 399475	Total Bid Amount: N/A
EBO Goal (%): 7.00 MBE% 4 WBE%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Athena Engineering & Environmental, LLC	3012 Business Park Circle, Suite 100, Goodlettsville, TN 37072	615-255-9702 / joliphami@athena	WBE	5	541330	Environmental Engineering, Geotechnical Engineering
2	Civil Infrastructure Associates, LLC	208 West Castle St., Murfreesboro, TN 37129	731-336-7934 / rbeasley@cia	WBE	5	541370	Survey
3	DF&H Services, PLLC	767 Alloway Street, Suite 202 Nashville, TN 37203	615-207-4721 / chris@DFHservices	WBE	5	238220	Mechanical, Electrical and Plumbing (MEP)
4	Fairpointe Planning	2115 Yeaman Place, Suite 210 Nashville, TN 37206	615-657-9685 / hali@fairpointe	MBE	1	541820	Public Engagement
5	LARC Lighting Design	214 W Magnolia Ave., Knoxville, TN 37917	865-381-6842 / diana@larc	WBE	5	541490	Lighting Design
6	MEPR Agency	4300 Ledoux Drive, Antioch, TN 37013	615-592-6377 / kja@mepragency	MBE	1	541820	Public Engagement
7	Moody Nolan, Inc.	40 W Central Pkwy First Flr., Cincinnati, OH 45202	615-804-1555/615@moodynolan	MBE	1	541310	Architecture

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Chris Rhodes, PE, Vice President

Date

11/12/2025

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Has Prime Acknowledged EBO Goals Achievement?

Yes

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If No, Good Faith Efforts Met?

BAO Only

BAO Representative : Angie Martin

Metro Buyer: Marissa Conklin

Project Manager: Joseph Stovall

Date: 12/04/25

BAO Notes:

Consistent with the Metro Code dollar values and percentages will be confirmed during contract negotiations and vendor will provide updated Utilization form



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Kimley-Horn and Associates, Inc.	Proposer's Phone #: 615 564 2703
Solicitation Title: A/E Project Management Services for Metro Parks	Proposer's Email Address: Chris.Rhodes@kimley-horn.com
Solicitation #: 399475	Total Bid Amount: N/A
EBO Goal (%): 7.00 MBE% 4 WBE%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Sandhu Consultants International	220 38th Avenue North, Nashville, TN 37209	615-349-6252 / ksandhu515@gmail.com	MBE	1	541611	Cost Estimating, Capital Project Management
2	Richard Grubb & Associates, Inc.	204 Rivergate Parkway Goodlettsville TN 37072	615-237-1001 / rjones@rgainc.com	WBE	5	541720	Cultural and Historical Services
3	Wilmot, Inc.	3811 Central Ave Nashville TN 37205	615-385-1220 / dadams@wilmotinc.com	WBE	5	541330	Green Building and Sustainability
4	EOA Architects	515 Main Street, Nashville, TN 37206	615 850 5521 / mford@eoarchitect.com	WBE	5	541310	Architecture
5				Select	Select		
6				Select	Select		
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Chris Rhodes, PE, Vice President

Date

11/12/2025

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Has Prime Acknowledged EBO Goals Achievement?

Yes

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If No, Good Faith Efforts Met?

BAO Only

BAO Representative : Angie Martin

Metro Buyer: Marissa Conklin

Project Manager: Joseph Stovall

Date: 12/04/25

BAO Notes:

Consistent with the Metro Code dollar values and percentages will be confirmed during contract negotiations and vendor will provide updated Utilization form

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Marissa Conklin

Date: 12/3/25

Department Name: Metro Parks

RFQ#: 399475

Project Name: A&E Project Management Services for Metro Parks

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
Kimley-Horn and Associates, Inc.	Yes	The prime is NOT an approved SBE. Acknowledged the 16% SBE/SDV requirement over the life of the project. Proposed the utilization of several Metro approved SBE subs. Consistent with the procurement code, actual dollar amounts and percentages will confirmed during contract negotiations



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: OHM Advisors	Proposer's Phone #: 615-649-5264
Solicitation Title: A/E Project Management Services for Metro Parks	Proposer's Email Address: Mary.Vavra@OHM-Advisors.com
Solicitation #: 399475	Total Bid Amount: N/A
EBO Goal (%) : 7.00 MBE% 4 WBE%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Hawkins Partners, Inc.	110 South 10th Street Second Floor Nashville, TN 37206	615.255.5218	WBE	Select	70131701, 77101601, 8110151	Landscape Architecture, Planning, & Urban Design
2	McNeely Brockman Public Relations	2 Maryland Way Ste. 128, Brentwood, TN 37027	615-742-8100	WBE	Select	80141614 and 80170000	Public relations and community engagement support
3	Borra Consulting	405 Summit Oaks Dr., Nashville, TN 37221	615-479-4362	MBE	Select	81100000 and 81102200	Engineering and construction management services
4	duGard Communications	1009 3rd Ave N Ste. 100, Nashville, TN 37201	615-823-4020	MBE	Select	80141614 and 80170000	Public relations and community engagement support
5	Croft and Associates LLC	4711 Trousdale Drive, STE 121 Nashville, TN 37220	615-678-5674/ diana@croftand.com	WBE	Select	80130000	ROW services
6	Wilmot Inc.	3102 West End Ave #400 Nashville, TN 37203	615-385-1220	WBE	Select	77000000 and 77100000	Environmental Services, LEED and SITES certification
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Mary Vavra, PLA, ASLA, AICP, Principal

Date

11/10/2025

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Has Prime Acknowledged EBO Goals Achievement?

Yes

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If No, Good Faith Efforts Met?

BAO Only

BAO Representative : Angie Martin

Metro Buyer: Marissa Conklin

Project Manager: Joseph Stovall

Date: 12/04/25

BAO Notes:

Consistent with the Metro Code dollar values and percentages will be confirmed during contract negotiations and vendor will provide updated Utilization form

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Marissa Conklin

Date: 12/3/25

Department Name: Metro Parks

RFQ#: 399475

Project Name: A&E Project Management Services for Metro Parks

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
OHM Advisors	Yes	The prime is NOT an approved SBE. Acknowledged the 16% SBE/SDV requirement over the life of the project. Proposed the utilization of several Metro approved SBE subs. Consistent with the procurement code, actual dollar amounts and percentages will confirmed during contract negotiations



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Gresham Smith	Proposer's Phone #: 615.770.8443
Solicitation Title: A/E Project Management Services for Metro Parks	Proposer's Email Address: john.lavender@greshamsmith.com
Solicitation #: 399475	Total Bid Amount: N/A
EBO Goal (%): 7.00 MBE% 4 WBE%	EBO Goal Met? (Y/N) Yes

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Athena	kware@kswarellc.com	615-742-7476	WBE	5	541330/541620	Geotechnical Engineering
2	New South Associates	mbreed@newsouthassoc.com	770-498-4155	WBE	5	90151502/93141707	Historical Resources
3	DHS Lighting	melinda.streit@dhsightingdesign.com	901-210-4040	WBE	5	39110000/39000000	Lighting & AV Design
4	Moody Nolan	kzook@moodynolan.com	614-461-4664	MBE	1	81101508	Architecture
5	Logan Patri	rpatri@loganpatriengineering.com	615-726-2902	MBE	4	81100000	Structural Engineering
6	Varallo Public Relations	deb@varallopr.com	615-367-5200	WBE	5	80170000	Public Relations
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Louis Johnson/Executive Vice President

Date

11/11/2025

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Has Prime Acknowledged EBO Goals Achievement?

Yes



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If No, Good Faith Efforts Met?

BAO Only

BAO Representative : Angie Martin

Metro Buyer: Marissa Conklin

Project Manager: Joseph Stovall

Date: 12/03/25

BAO Notes:

Consistent with the Metro Code dollar values and percentages will be confirmed during contract negotiations and vendor will provide updated Utilization form.

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Marissa Conklin

Date: 12/3/25

Department Name: Metro Parks

RFQ#: 399475

Project Name: A&E Project Management Services for Metro Parks

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
Gresham Smith	Yes	The prime is not an approved SBE. Acknowledged the 16% SBE/SDV requirement over the life of the project. Proposed the utilization of SBE subs: DHS Lighting, Logan Patri, Varallo Public Relations, Capital Project Solutions and LDA. Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations.