



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

June 21, 2019

Mr. Chris Wilson
Mikey's Motors
2118 N Thompson Lane
Murfreesboro, TN 37129

Re: **RFQ # 1297658 Electric Carts**

Mr. Chris Wilson:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ 1297658 Electric Carts. This letter hereby notifies you of Metro's intent to award to Mikey's Motors, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at Jerval.Watson@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Daniel Drumwright by email at Daniel.Drumwright2@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane", is positioned above the typed name of the Purchasing Agent.

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

[illegible]

From: [Watson, Jerval \(Finance - Contract Compliance\)](#)
To: [Drumwright, Daniel \(Finance - Purchasing\)](#)
Cc: [Walker, Sandra \(Finance - Procurement\)](#)
Subject: RE: RFQ 1297658 Electric Carts
Date: Thursday, June 13, 2019 8:57:20 AM
Attachments: [image001.png](#)
[image002.png](#)

Good Morning Daniel –

I have reviewed the bids for the RFQ #1297658 Electric Carts and I have confirmed that there is no SBE participation. Let me know if you have any additional questions.

Best,

Jerval Watson
Business Development Officer
Department of Finance
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(P)615-862-5461; (F)615-862-6175



From: Drumwright, Daniel (Finance - Purchasing)
Sent: Wednesday, June 12, 2019 12:30 PM
To: Watson, Jerval (Finance - Contract Compliance)
Cc: Walker, Sandra (Finance - Procurement)
Subject: RE: RFQ 1297658 Electric Carts

Jerval,

Please review attached Bid Tab for SBE/SDV Approval.

Thanks,

Daniel Drumwright

Procurement Officer II
Department of Finance
(615)862-6632
Daniel.Drumwright2@nashville.gov



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

June 17, 2019

Ms. Shannon LeFeve
Grainger Industrial Supply
1021 Charlotte Ave
Nashville, TN 37210

RFQ 1297658 Electric Carts

Dear Ms. LeFeve:

The Metropolitan Government of Nashville and Davidson County has completed its evaluation of submitted responses to the above solicitation and unfortunately, has determined that your submission was non-responsive to the minimum responsiveness of the solicitation.

Specifically, the submitted bid was non-responsive due to a failure to complete the Minimum Specifications requirement as listed within the solicitation.

Thank you for participating in Metro's competitive procurement process.

Kind Regards,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Chief Procurement/Purchasing Agent
Metropolitan Government of Nashville & Davidson County

cc: Solicitation Files