

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

April 12, 2019

Linda Krantz
Precision Plumbing Co. Inc.
7101 Old Hickory Blvd.
Whites Creek, TN 37189
Re: **RFQ # 1211657, Shelby Golf Course Clubhouse Sewer Repair**

Dear Ms. Krantz:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1211657 for Shelby Golf Course Clubhouse Sewer Repair. This letter hereby notifies you of Metro's intent to award to Precision Plumbing Co. Inc., contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact John Shire, BAO Representative, at 615-862-6664 or at john.shire@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ghee by email at scott.ghee@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
RFQ 1211657 - Shelby Golf Course Clubhouse Sewer Repair	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	20.00%	80.00%	29,775.51	\$35,731	\$29,775.51
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Precision Plumbing Co. Inc.	\$29,775.51	\$0.00	\$0	\$0	\$29,776	Awarded

BAO Small Business Assessment Sheet

BAO Specialist: John Shire

Contract Specialist: Scott Ghee

Date: 04/10/2019

Department Name: Metro Parks

RFP/ITB Number: 1211657

Project Name: Shelby Golf Course Clubhouse Sewer Repair

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Precision Plumbing Co	\$29,775.51	\$0.00	No	0.00%	The prime (Precision Plumbing Co) will be conducting 100% of the contract work themself. Precision Plumbing Co is not certified and/or approved as an SBE with Metro Government.

PNP Compliance Results Form

Department Name: Metro Parks
 RFP/ITB Number: 1211657
 Procurement Name: Shelby Golf Course Clubhouse Sewer Repair

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Precision Plumbing Co	Yes	Precision Plumbing Co completed the GFE outreach successfully by contacting a minimum of 3 MWBEs. The three were CTR Coatigs (WBE/SBE), Final Finishing, LLC (WBE), and Elite Drywall (MBE).

*Denotes Contractor with whom follow up was required

Date : 04/10/2019

Metro Buyer: Scott Ghee

BAO Rep: John Shire

From: [Lane, Michelle \(Finance - Procurement\)](#)
To: [Ghee, Scott \(Finance - Procurement\)](#); [Cantlon, Judy \(Finance - Contract Compliance\)](#)
Cc: [Walker, Sandra \(Finance - Procurement\)](#)
Subject: RE: Award Justification for RFQ 1211657 - Shelby Golf Course Clubhouse Sewer Repair
Date: Friday, April 12, 2019 3:08:45 PM

Award to a single offeror is approved.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Ghee, Scott (Finance - Procurement)
Sent: Thursday, April 11, 2019 12:53 PM
To: Cantlon, Judy (Finance - Contract Compliance)
Cc: Lane, Michelle (Finance - Procurement); Walker, Sandra (Finance - Procurement)
Subject: FW: Award Justification for RFQ 1211657 - Shelby Golf Course Clubhouse Sewer Repair

Judy,

RFQ # 1211657 closed with a single bidder, Precision Plumbing Co. Inc. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding **Precision Plumbing Co. Inc.** This ITB was solicited to registered vendors under the commodity code 72100000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Will you please forward this request to Michelle, and if she approves of the single offer, then I will save her response with the solicitation documents and move forward with the award.

Thanks,

Scott Ghee
Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.3130

From: Walker, Sandra (Finance - Procurement)
Sent: Thursday, April 11, 2019 12:12 PM
To: Ghee, Scott (Finance - Procurement)
Subject: RE: Award Justification for RFQ 1211657 - Shelby Golf Course Clubhouse Sewer Repair

Approved.

From: Ghee, Scott (Finance - Procurement)
Sent: Thursday, April 11, 2019 12:06 PM
To: Walker, Sandra (Finance - Procurement)
Subject: Award Justification for RFQ 1211657 - Shelby Golf Course Clubhouse Sewer Repair

Sandra,

Take a look at the attached award justification and let me know if you approve.

Thanks,

Scott Ghee
Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.3130