



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

February 21, 2019

Darrell Hawks
Project Return Inc.
806 4th Avenue S.
Nashville, TN 37210

Re: **RFQ # 1042658, Hospitality & Construction Readiness Training/Pre-Training Services**

Dear Mr. Hawks:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # **1042658** for **Construction Readiness Training/Pre-Training Services**. This letter hereby notifies you of Metro's intent to award to Project Return Inc., contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Joe Ann Carr, BAO Representative, at 615-880-2338 or at joeann.carr@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Christina Alexander by email at christina.alexander@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane", is positioned above the printed name and title.

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. **Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Hospitality & Construction Readiness Training/Pre-Training; RFQ# 1042658			24	6	30
Construction					
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Project Return Inc.	\$410,278.11	\$0.00	24.00	0.00	24.00

RFQ 1042658 - Hospitality & Construction Readiness Training/Pre-Training

Evaluation Committee Score Sheet

Offeror	Project Return Inc.
Contract Acceptance	Yes
ISA Questionnaire Completed Yes/No	Yes
Cost (30)	24.00
Experience & Organizational Capacity (30)	23.00
Proposed Approach (20)	20.00
References & Quality Control (20)	20.00
Total Evaluation Scores	87.00

Evaluation Comments

Project Return Inc.
Strengths
Firm provided detailed experience of serving Davidson County residence through outreach services. Firm provided detailed information for successfully building networks and partnerships per scope of work. Firm provided resumes for proposed key staff. Firm demonstrated established relationships with government and private businesses. Firm demonstrated how firm would fulfill Metro's goal and objectives for providing the training/pre-training to the targeted population.
Weaknesses
Firm do not provide outreach services outside of justice involved population with one (1) year or less separation.

Alexander, Christina (Finance - Purchasing)

From: Carr, Joe Ann (Finance - Contract Compliance)
Sent: Thursday, November 8, 2018 9:12 AM
To: Alexander, Christina (Finance - Purchasing)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RFQ#1042658 Hospitality and Construction Readiness Training & Pre-Training PNP Determination and SBE Assessment
Attachments: RFQ# 1042658 PNP Compliance Determination II Hospitality.pdf; RFQ# 1042658 PNP Compliance Determination Construction.pdf

Christina,

Please see the attached PNP determinations for construction and hospitality. The proposers are compliant with the requirements of the PNProgram and have proposed no approved SBE/SDV.

Contact me with questions.

Thanks!

Department of Finance

JoeAnn Carr

Office of Minority and Women Business Assistance (BAO)

Metropolitan Nashville Davidson County Government

[http://www.nashville.gov/Finance/Procurement/Minority-and-Women-Business-Assistance-\(BAO\).aspx](http://www.nashville.gov/Finance/Procurement/Minority-and-Women-Business-Assistance-(BAO).aspx)

730 2nd Avenue South, 1st Floor

PO Box 196300

Nashville, TN 37219-6300

(v) 615.880.2338 (f) 615.862.6175

[Register for Business Opportunities Today!](#)

<http://www.nashville.gov/Finance/Procurement/iProcurement-and-iSupplier.aspx>

PNP Compliance Results Form

Department Name: NCAC

RFP/ITB Number: 1042658

Procurement Name: Hospitality and Construction Readiness Training & Pre-Training;
Construction

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Project Return Inc.	Yes	Project Return Inc. is compliant with the requirements of the Procurement NonDiscrimination Program having engaged in good faith effort outreach to registered, certified MWBEs: 4 J Construction Company, Inc.-MBE (Declined), American Custom Manufacturing, Inc.-MBE (Declined) and Beard Property Maintenance, Inc.-MBE. (Declined) Proposed the inclusion of none.

*Denotes Contractor with whom follow up was required

Date: 11/07/2018

Metro Buyer: Christina Alexander

BAO Rep: JoeAnn Carr