

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

October 8, 2018

Pam Whitmill
Victory Supply, Inc.
7025 Industrial Parks Road
Mt. Pleasant, TN 38474
Re: **RFQ # 1039760, Contract for DCSO Hygiene Items**

Dear Ms. Whitmill:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1039760 for Contract for DCSO Hygiene Items. This letter hereby notifies you of Metro's intent to award to Victory Supply, Inc., contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at jerval.watson@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Vada Brown by email at vada.brown@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

RFQ# 1039760 Contract for DCSO Hygiene Items	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	4.00%	96.00%	\$192,557	\$200,260	\$192,557
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Charm-Tex	\$743,833.00		\$0	\$0	\$743,833	Exceeds MACP
ICS	\$258,564.50		\$0	\$0	\$258,565	Exceeds MACP
Victory Supply Co	\$192,557.34	\$192,557	\$0	\$184,855	\$7,702	Awarded
* Phoenix Trading, Inc. deemed non-responsive						

BAO SBE Assessment Sheet

BAO Specialist: Jerval Watson

Contract Specialist: Vada Brown

Date: 09/17/18

Department Name: Sheriff Department

RFP/ITB Number: 1039760

Project Name: Contract for DSCO Hygiene

Primary Contractor*	Prime Bid Amount	Total Offered SBE (\$)	SBES approved?	Total Approved SBE (\$)	SBE (%)	Comments
Charm-Tex	\$743,833.00	\$0.00	No	\$ -	0.00%	There is no SBE participation
ICS	\$258,564.50	\$0.00	No	\$ -	0.00%	There is no SBE participation
Victory Supply	\$192,557.34	\$192,557.34	YES	\$ 192,557.34	100.00%	There is no subcontractors on this solicitation and the Prime is an approved SBE/SDV

*For ITBs, only apparent low bidder will be listed.