

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

September 17, 2018

Sharon Hurt
Street Works
520 Sylvan Street
Nashville, TN 37206

Re: **RFQ # 1039674, Ryan White Cultural Intervention Outreach Services**

Dear Ms. Hurt:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1039674 for Ryan White Cultural Intervention Outreach Services. This letter hereby notifies you of Metro's intent to award to Street Works, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at Jerval.watson@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Christina Alexander by email at Christina.alexander@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

**RFQ 1039674 - Ryan White Cultural Intervention Outreach Services
Evaluation Committee Score Sheet**

Offeror	StreetWorks
Contract Acceptance (Yes/No)	Yes
ISA Questionnaire Completed (Yes/No)	Yes
Cost (35)	28.00
Firm & team Qualifications (25)	20.00
Reference Projects (10)	7.00
Project Approach & Process (30)	27.00
Total Evaluation Scores	82.00

Evaluation Comments

StreetWorks
Strengths
Firm demonstrated firm and team qualifications with established years of services provided within the community. Firm demonstrated proven track record of wide range of services and firm's focus on serving hardest persons to serve. Firm proposed Hispanic staff with CPA oversight. Firm already has some of the components for the service model required for the scope of work in this solicitation.
Weaknesses
Firm failed to identify HIV testing partners. Firm lacked narrative for corrective action and audit findings. Firm lacked details in collaboration description for project approach, the description was not specific to Latinos. Firm failed to place requested information in appropriate evaluation criteria section as described in instructions. Firm failed to provide contact information for reference projects. Firm's provided reference projects were not Latino based outreach projects. Firm failed to provide the request A122 and/or the 990 Audits.

			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
RFQ 1039674; Ryan White Cultural Intervention Outreach Services			28	7	35
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
StreetWorks	\$150,000.00	\$0.00	28.00	0.00	28.00

Alexander, Christina (Finance - Purchasing)

From: Watson, Jerval (Finance - Contract Compliance)
Sent: Tuesday, August 7, 2018 8:56 AM
To: Alexander, Christina (Finance - Purchasing)
Subject: RE: RFQ 1039674 Ryan White Cultural Intervention Outreach BAO Compliance

Good Morning Christina -

I have reviewed the bid for RFQ# 1039674 Ryan White Cultural Intervention Outreach and I have confirmed that the bidder, has no SBE participation on this solicitation.
Please let me know if you need anything additional. – JW

Jerval Watson
Business Development Officer
Department of Finance
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(P)615-862-5461; (F)615-862-6175



From: Alexander, Christina (Finance - Purchasing)
Sent: Thursday, July 26, 2018 8:13 AM
To: Watson, Jerval (Finance - Contract Compliance)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RFQ 1039674 Ryan White Cultural Intervention Outreach BAO Compliance

Jerval,

RFQ 1039674 Ryan White Cultural Intervention Outreach closed, July 25, 2018, will you provide a Preliminary BAO Compliance Review.

See attached Bid Tab as a reference.

Thanks
Christina Alexander
Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.862.6637