



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

August 21, 2018

Pete Silvestro
Advanced Safety & Industrial Supply, LLC
P.O. Box 116
Nolensville, TN 37135-0116
Re: **RFQ # 1035683, Granular Industrial Fluid Absorbent**

Dear Mr. Silvestro:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1035683 for Granular Industrial Fluid Absorbent. This letter hereby notifies you of Metro's intent to award to Advanced Safety & Industrial Supply, LLC, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at Jerval.Watson@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Matt Taylor by email at Matthew.Taylor@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane", is positioned above the typed name of the Purchasing Agent.

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
Granular Industrial Fluid Absorbent; RFQ# 1035683	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	6.00%	94.00%	\$83,575.00	\$88,589.50	\$83,575.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Advanced Safety & Industrial Supply, LLC	\$83,575.00	\$0.00	\$0	\$0	\$83,575.00	Awarded

From: [Watson, Jerval \(Finance - Contract Compliance\)](#)
To: [Taylor, Matthew \(Finance - Purchasing\)](#)
Subject: RE: BAO Determination Review Request for RFQ# 1035683 Granular Industrial Fluid Absorbent
Date: Monday, August 13, 2018 10:12:06 AM
Attachments: [image001.png](#)
[image002.png](#)

Good Morning Matthew –

I have reviewed the bid for RFQ# 1035683 Granular Industrial Fluid Absorbent and I have confirmed that there is no SBE/SDV participation on this solicitation.

Please let me know if you need anything additional. Thank you!

Best,

Jerval Watson
Business Development Officer
Department of Finance
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(P)615-862-5461; (F)615-862-6175



From: Taylor, Matthew (Finance - Purchasing)
Sent: Wednesday, August 8, 2018 2:03 PM
To: Watson, Jerval (Finance - Contract Compliance)
Subject: BAO Determination Review Request for RFQ# 1035683 Granular Industrial Fluid Absorbent

Jerval,

It appears that no SBE/SDV business participation is applicable, will you confirm that no SBE/SDV business participation is applicable for RFQ# 1035683 Granular Industrial Fluid Absorbent?

Matt Taylor
Procurement Officer 2
Department of Finance

Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.6670

From: [Lane, Michelle \(Finance - Procurement\)](#)
To: [Taylor, Matthew \(Finance - Purchasing\)](#); [Cantlon, Judy \(Finance - Contract Compliance\)](#)
Subject: Fwd: Single Offeror Approval Request for RFQ# 1035683 Granular Industrial Fluid Absorbent
Date: Tuesday, August 21, 2018 1:49:31 PM

Award to a single offeror is approved. Judy please prepare the letter with my signature. Thanks

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Metropolitan Nashville Davidson County
730 2nd Ave., South
[Nashville, TN 37201](#)
Office- [615.862.5471](#)
Cell-615.418.0685

Sent from my iPhone

Begin forwarded message:

From: "Taylor, Matthew (Finance - Purchasing)"
<Matthew.Taylor@nashville.gov>
Date: August 21, 2018 at 1:09:14 PM CDT
To: "Lane, Michelle (Finance - Procurement)"
<Michelle.Lane@nashville.gov>
Subject: FW: Single Offeror Approval Request for RFQ# 1035683 Granular Industrial Fluid Absorbent

Michelle,

RFQ# 1035683 Granular Industrial Fluid Absorbent closed with a single offer from Advanced Safety & Industrial Supply, LLC. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Advanced Safety & Industrial Supply, LLC. This ITB was solicited to all registered vendors under the commodity code for "Industrial Pumps and Compressors", giving an adequate pool of offerors who had an opportunity to submit a response to this solicitation. If you approve of this single offer, then I will save your response with the solicitation documents and move forward in getting the award ready for approval.

From: Young, Tim (Public Works)
Sent: Wednesday, August 8, 2018 9:54 AM

To: Taylor, Matthew (Finance - Purchasing)

Subject: RE: Single Offeror Approval Request for RFQ# 1035683 Granular Industrial Fluid Absorbent

Matt,

Yes; I approve.....Please proceed with the award process.

Thank You,

Tim Young

615-533-0381

From: Taylor, Matthew (Finance - Purchasing)

Sent: Wednesday, August 08, 2018 9:23 AM

To: Young, Tim (Public Works)

Subject: Single Offeror Approval Request for RFQ# 1035683 Granular Industrial Fluid Absorbent

One offer was received for RFQ# 1035683 Granular Industrial Fluid Absorbent. The quote received is within your budget and the vendor is responsive. I am requesting your approval to proceed with a single offer. Do you consider the offer to be fair and reasonable? If you have any questions concerning this email please give me a call.

Matt Taylor
Procurement Officer 2
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.6670