



Notice of Intent to Award

Solicitation Number	401397	Award Date	12/16/2025 3:24 PM CST
Solicitation Title	Tent Rental Services		
Buyer Name	Paige Barber	Buyer Email	Paige.Barber@nashville.gov
BAO Rep	n/a	BAO Email	n/a

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Adam Smith dba Star Route LLC	Company Contact	Adam L Smith Jr.	
Street Address	3258 Brick Church Pike A18			
City	Nashville	State	TN	Zipcode 37207

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service-disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.
 Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange. A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

A valid protest must demonstrate that the purchasing agent did not follow the law, the regulations, or the dictates of the solicitation. Protests based upon subjective scoring are not appropriate and may be grounds for placing the actual or prospective bidder, offeror, or contractor on the list of suspended or debarred persons.

Dennis Rowland
Dennis Rowland
 Purchasing Agent & Chief Procurement Officer

ZK (Initial)
Zak Kelley

Enter Solicitation Title & Number Below

RFQ 401397- Tent Rental Services

Offeror's Name	Total Evaluated Amount	Status of ITB Award
Adam Smith dba Star Route LLC	\$4,766,409	AWARDED
Grand Central Party Rental Inc.	\$31,495,523	EVALUATED

Certificate Of Completion

Envelope Id: F4E36FA1-A622-4B8F-AE91-B725FCDC1881
 Subject: Intent to Award - RFQ # 401937 for Tent Rental Services
 Source Envelope:
 Document Pages: 2
 Certificate Pages: 2
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)


Status: Completed
 Envelope Originator:
 Paige Barber
 730 2nd Ave. South 1st Floor
 Nashville, TN 37219
 paige.barber@nashville.gov
 IP Address: 170.190.198.185

Record Tracking

Status: Original 12/16/2025 2:57:04 PM	Holder: Paige Barber paige.barber@nashville.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: Docusign

Signer Events

Terri L. Ray
 Terri.Ray@nashville.gov
 Finance Manager
 Metropolitan Government of Nashville and Davidson County
 Security Level: Email, Account Authentication (None)

Signature

 Signature Adoption: Pre-selected Style
 Using IP Address: 170.190.198.185

Timestamp
 Sent: 12/16/2025 3:05:06 PM
 Viewed: 12/16/2025 3:06:26 PM
 Signed: 12/16/2025 3:07:05 PM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign


Zak Kelley
 Zak.Kelley@Nashville.gov
 Finance Manager
 Metro Nashville Government
 Security Level: Email, Account Authentication (None)


 Signature Adoption: Uploaded Signature Image
 Using IP Address: 170.190.198.185

Sent: 12/16/2025 3:07:06 PM
 Viewed: 12/16/2025 3:09:16 PM
 Signed: 12/16/2025 3:09:43 PM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

Dennis Rowland
 Dennis.Rowland@nashville.gov
 Purchasing Agent & Chief Procurement Officer
 Security Level: Email, Account Authentication (None)


 Signature Adoption: Pre-selected Style
 Using IP Address: 170.190.198.185

Sent: 12/16/2025 3:09:44 PM
 Viewed: 12/16/2025 3:24:12 PM
 Signed: 12/16/2025 3:24:22 PM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	12/16/2025 3:05:06 PM
Certified Delivered	Security Checked	12/16/2025 3:24:12 PM
Signing Complete	Security Checked	12/16/2025 3:24:22 PM
Completed	Security Checked	12/16/2025 3:24:22 PM

Payment Events	Status	Timestamps
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