

33 Codes Administration - At A Glance

Mission The mission of the Department of Codes & Building Safety is to provide permit, inspection, enforcement, and information products to the Nashville community so they can experience safe buildings and improved quality of life.

Budget Summary

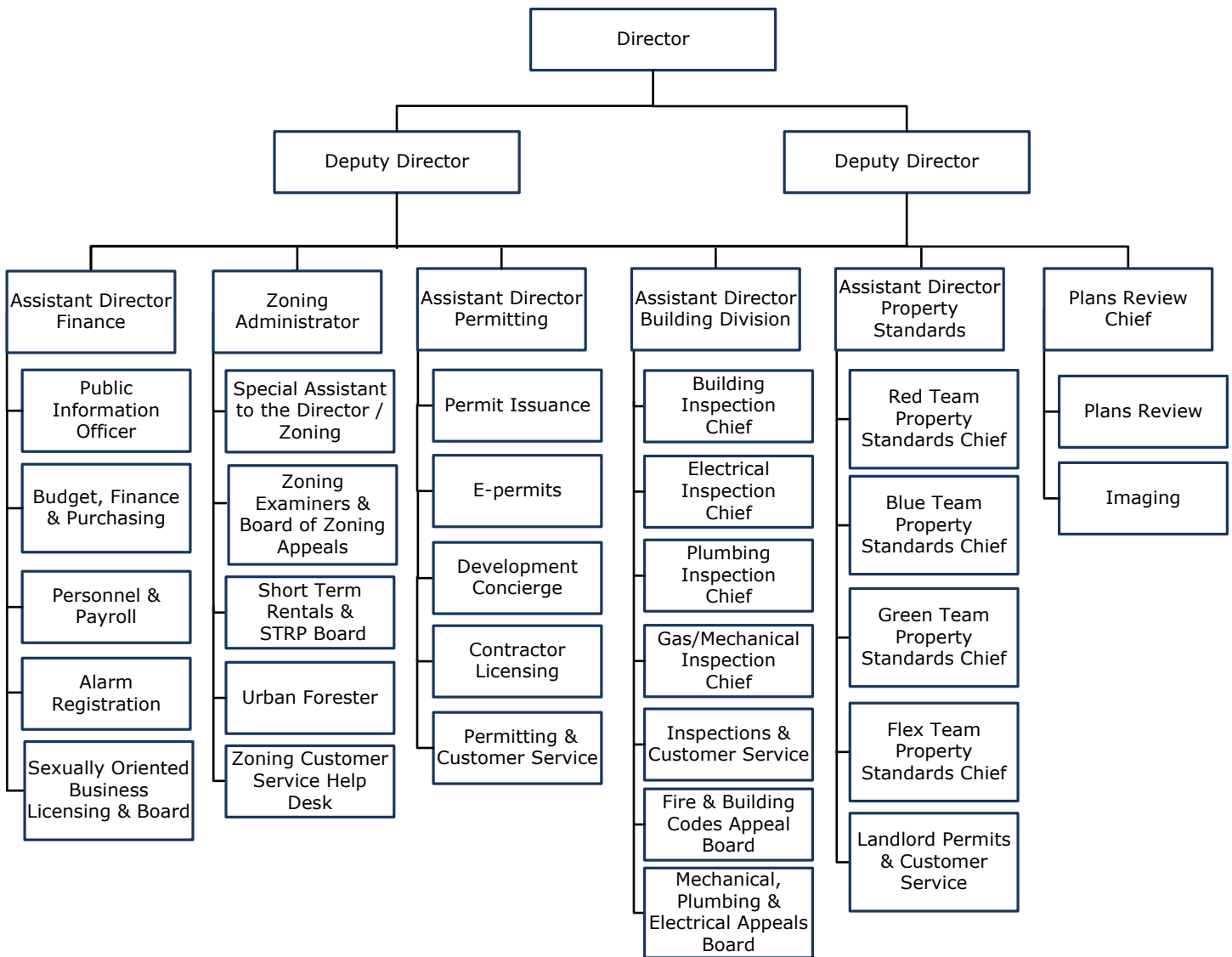
	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
Expenditures and Transfers:			
GSD General Fund	\$19,105,900	\$19,656,000	\$20,925,100
Special Purpose Fund	275,000	275,000	275,000
Total Expenditures and Transfers	<u><u>\$19,380,900</u></u>	<u><u>\$19,931,000</u></u>	<u><u>\$21,200,100</u></u>
Revenue and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$2,987,500	\$3,094,700	\$2,529,700
Other Governments and Agencies	0	0	0
Other Program Revenue	0	0	0
Total Program Revenue	<u>\$2,987,500</u>	<u>\$3,094,700</u>	<u>\$2,529,700</u>
Non-Program Revenue	\$30,088,600	\$30,070,900	\$26,676,300
Transfers from Other Funds and Units	0	0	0
Total Revenue and Transfers	<u><u>\$33,076,100</u></u>	<u><u>\$33,165,600</u></u>	<u><u>\$29,206,000</u></u>
Expenditures per Capita	\$26.95	\$27.32	\$28.70

Position Total Budgeted Positions	166	166	164
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33 Codes Administration - At A Glance

Organizational Structure



33 Codes Administration - At a Glance

Budget Changes and Impact Highlights

Recommendation				Impact
Department Operations				
Noise Inspection Transfer	GSD	(\$171,100)		Transfer of two noise inspector positions and funding to Beer Board per MOU (BL2025-689).
		(2.00 FTEs)		
Non-allocated Financial Transactions				
Budget Adjustment Savings	GSD	269,400		Reinstatement of agency's share of FY25 Budget Adjustment Savings.
Internal Service Charges*	GSD	48,800		Delivery of centrally provided services including information systems, fleet management, radio, and surplus property.
Pay Plan Allocation	GSD	1,122,000		Supports the hiring and retention of a qualified workforce.
General Services District Total		\$1,269,100		
		(2.00 FTEs)		
TOTAL		\$1,269,100		
		(2.00 FTEs)		

GSD - General Services District

* See Internal Service Charges section for details

33 Codes Administration - Financial

GSD General Fund						
	FY2024 Budget	FY2024 Actual	FY2025 Budget	FY2026 Budget	FY25-FY26 Difference	FY25-FY26 % Change
OPERATING EXPENSE:						
PERSONNEL EXPENSES:						
Regular, Leave & Holiday Pay	11,456,800	9,367,294	12,270,300	13,097,000	826,700	6.74%
Overtime	4,500	0	4,500	4,500	0	0.00%
All Other Salary Codes	82,500	155,896	82,500	82,500	0	0.00%
Fringe Benefits	4,216,800	3,711,330	4,383,300	4,531,000	147,700	3.37%
TOTAL PERSONNEL EXPENSES	15,760,600	13,234,519	16,740,600	17,715,000	974,400	5.82%
OTHER EXPENSES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	252,200	443,224	252,200	252,200	0	0.00%
Travel, Tuition & Dues	41,400	37,328	41,400	37,500	(3,900)	-9.42%
Communications	198,600	157,683	198,600	196,400	(2,200)	-1.11%
Repairs & Maintenance Services	3,000	43,812	3,000	3,000	0	0.00%
Internal Service Fees	1,613,400	1,613,400	1,452,900	1,501,700	48,800	3.36%
All Other Expenses	1,236,700	1,328,163	967,300	1,219,300	252,000	26.05%
TOTAL OTHER EXPENSES	3,345,300	3,623,610	2,915,400	3,210,100	294,700	10.11%
TOTAL OPERATING EXPENSES	19,105,900	16,858,130	19,656,000	20,925,100	1,269,100	6.46%
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	19,105,900	16,858,130	19,656,000	20,925,100	1,269,100	6.46%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	2,712,500	2,496,332	2,819,700	2,404,700	(415,000)	-14.72%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	2,712,500	2,496,332	2,819,700	2,404,700	(415,000)	-14.72%
NON-PROGRAM REVENUE:						
Local Option Sales Tax	0	0	0	0	0	0.00%
Property Taxes	0	0	0	0	0	0.00%
Other Tax, Licenses & Permits	30,088,500	27,624,326	30,070,900	26,676,300	(3,394,600)	-11.29%
Fines, Forfeits & Penalties	100	190	0	0	0	0.00%
Compensation from Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	30,088,600	27,624,516	30,070,900	26,676,300	(3,394,600)	-11.29%
TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	32,801,100	30,120,848	32,890,600	29,081,000	(3,809,600)	-11.58%
Expenditures Per Capita	\$26.57	\$23.44	\$26.94	\$28.33	\$1.39	5.16%

33 Codes Administration - Financial

Special Purpose Fund

	FY2024 Budget	FY2024 Actual	FY2025 Budget	FY2026 Budget	FY25-FY26 Difference	FY25-FY26 % Change
OPERATING EXPENSE:						
PERSONNEL EXPENSES:						
Regular, Leave & Holiday Pay	0	0	0	0	0	0.00%
Overtime	0	0	0	0	0	0.00%
All Other Salary Codes	0	0	0	0	0	0.00%
Fringe Benefits	0	0	0	0	0	0.00%
TOTAL PERSONNEL EXPENSES	0	0	0	0	0	0.00%
OTHER EXPENSES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	275,000	222,992	275,000	275,000	0	0.00%
Travel, Tuition & Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs & Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
All Other Expenses	0	0	0	0	0	0.00%
TOTAL OTHER EXPENSES	275,000	222,992	275,000	275,000	0	0.00%
TOTAL OPERATING EXPENSES	275,000	222,992	275,000	275,000	0	0.00%
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	275,000	222,992	275,000	275,000	0	0.00%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	275,000	129,653	275,000	125,000	(150,000)	-54.55%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	116,000	0	0	0	0.00%
TOTAL PROGRAM REVENUE	275,000	245,653	275,000	125,000	(150,000)	-54.55%
NON-PROGRAM REVENUE:						
Local Option Sales Tax	0	0	0	0	0	0.00%
Property Taxes	0	0	0	0	0	0.00%
Other Tax, Licenses & Permits	0	0	0	0	0	0.00%
Fines, Forfeits & Penalties	0	0	0	0	0	0.00%
Compensation from Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	275,000	245,653	275,000	125,000	(150,000)	-54.55%
Expenditures Per Capita	\$0.38	\$0.31	\$0.38	\$0.37	(\$0.01)	-2.63%

33 Codes Administration - Financial

Title	Grade	Class	FY2024		FY2025		FY2026		Variance	
			Budgeted Pos.	Budgeted FTE	Budgeted Pos.	Budgeted FTE	Budgeted Pos.	Budgeted FTE	Pos.	FTE
GSD General 10101										
Administrative Services Manager	OR07	07242	4	4.00	3	3.00	3	3.00	0	0.00
Administrative Services Officer 2	OR01	07243	14	14.00	13	13.00	13	13.00	0	0.00
Administrative Services Officer 3	OR03	07244	10	10.00	14	14.00	14	14.00	0	0.00
Administrative Services Officer 4	OR05	07245	7	7.00	8	8.00	8	8.00	0	0.00
Building Inspection Chief	OR07	06811	1	1.00	1	1.00	1	1.00	0	0.00
Building Inspector 1	ST10	06810	11	11.00	11	11.00	11	11.00	0	0.00
Building Inspector 2	ST11	07254	2	2.00	2	2.00	2	2.00	0	0.00
Codes Administration Assistant Director	OR13	07081	4	4.00	4	4.00	4	4.00	0	0.00
Codes Administration Director	DP02	01540	1	1.00	1	1.00	1	1.00	0	0.00
Combination Codes Inspector	ST11	10459	1	1.00	1	1.00	1	1.00	0	0.00
Deputy Director	OR14	10948	2	2.00	2	2.00	2	2.00	0	0.00
Electrical Inspection Chief	OR07	06822	1	1.00	1	1.00	1	1.00	0	0.00
Electrical Inspector 1	ST10	06821	11	11.00	11	11.00	11	11.00	0	0.00
Electrical Inspector 2	ST11	07290	1	1.00	1	1.00	1	1.00	0	0.00
Mechanical/Gas Inspection Chief	OR07	06912	1	1.00	1	1.00	1	1.00	0	0.00
Mechanical/Gas Inspector 1	ST10	06910	11	11.00	10	10.00	10	10.00	0	0.00
Mechanical/Gas Inspector 2	ST11	07331	1	1.00	1	1.00	1	1.00	0	0.00
Metropolitan Zoning Administrator	OR13	06738	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Specialist 2	ST08	10124	0	0.00	1	1.00	1	1.00	0	0.00
Paralegal	ST10	07343	1	1.00	1	1.00	1	1.00	0	0.00
Plans Examiner 2	OR06	04702	6	6.00	6	6.00	6	6.00	0	0.00
Plans Examiner Chief	OR07	06141	1	1.00	1	1.00	1	1.00	0	0.00
Plumbing Inspection Chief	OR07	06870	1	1.00	1	1.00	1	1.00	0	0.00
Plumbing Inspector 1	ST10	06868	9	9.00	10	10.00	10	10.00	0	0.00
Plumbing Inspector 2	ST11	07348	1	1.00	0	0.00	0	0.00	0	0.00
Property Standards Inspections Chief	OR07	06542	4	4.00	4	4.00	4	4.00	0	0.00
Property Standards Inspector 1	ST10	06922	36	36.00	35	35.00	33	33.00	-2	-2.00
Property Standards Inspector 2	ST11	07422	3	3.00	1	1.00	1	1.00	0	0.00
Public Information Manager	OR09	11267	1	1.00	1	1.00	1	1.00	0	0.00
Seasonal/Part-time/Temporary	NS	09020	1	0.50	1	0.50	1	0.50	0	0.00
Short Term Rental Inspection Chief	OR07	11197	1	1.00	1	1.00	1	1.00	0	0.00
Short Term Rental Inspector	ST11	11198	4	4.00	4	4.00	4	4.00	0	0.00
Special Assistant to the Director	OR07	05945	1	1.00	0	0.00	0	0.00	0	0.00
Technical Specialist 2	OR06	07757	1	1.00	1	1.00	1	1.00	0	0.00
Urban Forester	OR04	06902	4	4.00	4	4.00	4	4.00	0	0.00
Zoning Examiner	OR05	07421	7	7.00	0	0.00	0	0.00	0	0.00
Zoning Examiner 2	OR06	11343	0	0.00	8	8.00	8	8.00	0	0.00
10101 Total Positions & FTEs			166	165.50	166	165.50	164	163.50	-2	-2.00

Department Totals			166	165.50	166	165.50	164	163.50	-2	-2.00
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33 Codes Administration

Program Purpose Statements

Administrative Line of Business

Administrative Program

The purpose of the Administrative Program is to provide administrative support service products to the Codes Department so it can efficiently and effectively deliver results for customers.

Construction and Land Use Line of Business

Construction and Land Use Program

The purpose of the Construction and Land Use Program is to provide licensing and permitting products to applicants (property owners, contractors, tenants) so they can proceed to do business in Davidson County in a timely manner.

Code Enforcement Notification Line of Business

Code Enforcement Notification Program

The purpose of the Code Enforcement Notification Program is to provide notice and information products to code violators so they can correct violations and avoid penalties.

Building Safety Line of Business

Building Safety Program

The purpose of the Building Safety Program is to provide building, plumbing, electrical, mechanical inspections and plan review products to building owners and contractors so residents and visitors to Nashville can experience Code compliant buildings.

Better Neighborhoods Line of Business

Better Neighborhoods Program

The purpose of the Better Neighborhoods Program is to provide property standards and zoning inspection products to neighborhood residents so they can experience a better place to live, work and play.

Alarm Registration Line of Business

Alarm Registration Program

The purpose of the Alarm Registration Program is to provide residential and commercial alarm system registration and permitting products to alarm users in Metro Nashville that will aid citizen compliance with the laws of the Metro Government and support the city's public safety personnel in monitoring and responding to alarm activations.

Information Services Line of Business

Board Support Services Program

The purpose of the Board Support Services Program is to provide case preparation and presentation products to appeal boards so they can have timely and accurate information.

Information Sharing Program

The purpose of the Information Sharing Program is to provide reporting, reference and consultation products to public officials and individuals seeking information so they can have their service requests addressed in a timely manner.