



Notice of Intent to Award

Solicitation Number	396492	Award Date	6/11/2025 6:49 AM CDT
Solicitation Title	Tent Rental for Fairground		
Buyer Name	Scott Ferguson	Buyer Email	scott.ferguson@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	STAR ROUTE LLC	Company Contact	Adam Smith
Street Address	3258 Brick Church Pike A18		
City	Nashville	State	TN
		Zipcode	37207

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

☐ Yes, the EBO Program is applicable.

☒ No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

☐ Yes, monthly reporting is applicable.

☒ No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

 Assistant Purchasing Agent (Initial)

Dennis Rowland
Dennis Rowland
Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
Tent Rental for Fairground; RFQ# 396492	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	100.00%	\$ 75,528.71	\$ 75,528.71	\$ 75,528.71
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Carolina Rental Group, Inc	\$ 91,048.59		\$ -	\$ -	\$ 91,048.59	Evaluated
Star Route LLC	\$ 75,528.71		\$ -	\$ -	\$ 75,528.71	Awarded



Notice

Per the Regulations to the Procurement Code R4.12.040.15.5, this notice serves as written determination that the Purchasing Agent considers Star Route LLC failure to resubmit its offer after the issuance of amendment 396492,2 in the iProcurement System as a minor informality and has decided to waive such informality and consider the offer submitted in response to Amendment 396492,1 as it would be unconscionable not to do so and it is in the best interest of Metro to do so.

Therefore, relief is granted as to the mistake and the intended offer of Star Route LLC in response to Metro's Solicitation number 396492,1 shall be considered.

Dennis Rowland

6/9/2025 | 7:09 AM CDT

Dennis Rowland

Purchasing Agent & Chief Procurement Officer