



Notice of Intent to Award

Solicitation Number	392376	Award Date	4/21/2025 9:43 AM CDT
Solicitation Title	Program Management for the Implementation of the CHYM Transportation Plan		
Buyer Name	Scott Feguson	Buyer Email	scott.ferguson@nashville.gov
BAO Rep	Sierra Washington	BAO Email	sierra.washington@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	HNTB Corporation	Company Contact	Robbie Hayes
Street Address	715 Kirk Drive		
City	Kansas City	State	MO
		Zipcode	64105

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

☒ Yes, the EBO Program is applicable.

☐ No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

☒ Yes, monthly reporting is applicable.

☐ No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

DR Assistant Purchasing Agent (Initial)

Dennis Rowland
Dennis Rowland
Purchasing Agent & Chief Procurement Officer

RFQ# 392376 - Program Management for the Implementation of the CHYM Transportation Plan				
Evaluation Criteria	Cumming Management Group,	HNTB Corporation	Stantec Consulting Services Inc	WSP USA Inc
Round 1				
Solicitation Acceptance	Yes	Yes	Yes	Yes
Contract Acceptance	Yes	Yes	Yes	Yes
ISA Questionnaire Completed and Terms Accepted	Yes	Yes	Yes	Yes
Management Plan and Approach (25 Points)	13	23	23	20
Team Structure, Qualifications and Capacity to Perform (35 Points)	15	33	32	23
Relevant Program Experience (40 Points)	13	40	34	33
Round 1 Totals	41	96	89	76

Strength & Weaknesses

Cumming Management Group, Inc.

Management Plan and Approach (25 Points)

Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

Weaknesses Q#1 - Firm did not adequately demonstrate an understanding of the scope requirements for Program Management. Q#2 - Firm did not sdequately describe in detail their approach in overseeing implementation of the CHYM Program and how you will ensure that Metro's implementing and supporting departments will support effective execution. Q#3 - Firm did not adequately describe their approach to controls management and how they will manage the program schedule and budget and ensure the program can be successfully audited, particularly amongst a multitude of consultants and vendors that will support implementation. Q#4 - Firm did not adequately demonstrate expertise with PMIS utilized by the Program for data management. Q#7 - Firm did not adequately document the ability of the Proposer to provide full staffing and ensure a seamless transition to comply with Program requirements for all active projects upon contract execution.

Team Structure, Qualifications and Capacity to Perform (35 Points)

Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

Weaknesses Firm's response overall lacked details. Q#1 - Firm did not clearly define the organizational structure in chart form and highlight all key team members and key subconsultants. Q#2 - Firm's response to percentages of availability for all key team members who will be working on the Program. Q#3 - Firm's qualifications for their team to provide the services identified in the scope of services, highlight any key subconsultants and document which parts of the scope of services they will complete. Q#4 - Firm's experience of key team members in performing program management and construction oversight services, particularly for consent decrees. Q#6 - Firm's key team members and subconsultants experience with program management and construction oversight services for capital transportation infrastructure projects.

Relevant Program Experience (40 Points)

Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

Weaknesses Firm's response overall lacked details. None of firm's projects were of similar scope and size for which the Proposer has provided program management and/or construction oversight services.

HNTB Corporation

Management Plan and Approach (25 Points)

Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below. Q#2 - Firm described in detail their approach to overseeing implementation of the CHYM Program and how they will ensure Metro's implementing and support departments will support effective execution. Q#7 - Firm documented the ability of the Proposer to provide full staffing and ensure a seamless transition to comply with Program requirements for all active projects upon contract execution.

Weaknesses Q#4 - Firm did not adequately demonstrate expertise with PMIS utilized by the Program for data management. Q#5 - Firm did not adequately identify how they will assist Metro in managing risks for the Program as well as safety compliance.

Team Structure, Qualifications and Capacity to Perform (35 Points)

Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below. Q#3 - Firm's qualifications for their team to provide the services identified in the scope of services. Q#4 - Firm's experience of key team members in performing program management and construction oversight services, particularly for consent decrees.

Weaknesses Q#1 - Firm's organizational structure in chart form lacked units on the chart.

Relevant Program Experience (40 Points)

Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

Weaknesses No weaknesses were noted.

Strength & Weaknesses
Stantec Consulting Services Inc
Management Plan and Approach (25 Points)
Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below. Q#2 - Firm described in detail their approach to overseeing implementation of the CHYM Program and how they will ensure Metro's implementing and support departments will support effective execution.
Weaknesses Firm's response overall lacked details. Q#1 - Firm did not adequately demonstrate an understanding of the scope requirements for Program Management. Q#4 - Firm did not adequately demonstrate expertise with PMIS utilized by the Program for data management. Q#5 - Firm did not adequately identify how they will assist Metro in managing risks for the Program as well as safety compliance. Q#7 - Firm did not adequately document the ability of the Proposer to provide full staffing and ensure a seamless transition to comply with Program requirements for all active projects upon contract execution.
Team Structure, Qualifications and Capacity to Perform (35 Points)
Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below. Firm's video introduction of project team.
Weaknesses Q#3 - Firm's qualifications for their team to provide the services identified in the scope of services, highlight any key subconsultants and document which parts of the scope of services they will complete.
Relevant Program Experience (40 Points)
Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.
Weaknesses Firm's key members for the five (5) projects for which the proposer provided program management and/or construction oversight services that were of similar size and scope of this project lack program management experience.

WSP USA Inc
Management Plan and Approach (25 Points)
Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.
Weaknesses Firm's response overall lacked details. Q#1 - Firm did not adequately demonstrate an understanding of the scope requirements for Program Management. Q#2 - Firm did not adequately describe in detail their approach to overseeing implementation of the CHYM Program and how they will ensure Metro's implementing and support departments will support effective execution. Q#3 -Firm did not adequately describe their approach to controls management and how they will manage the program schedule and budget and ensure the program can be successfully audited, particularly amongst a multitude of consultants and vendors that will support implementation. Q#4 - Firm did not adequately demonstrate expertise with PMIS utilized by the Program for data management. Q#6 - Firm did not provide adequate details for the proposed Program office location. Q#7 - Firm did not adequately document the ability of the Proposer to provide full staffing and ensure a seamless transition to comply with Program requirements for all active projects upon contract execution.
Team Structure, Qualifications and Capacity to Perform (35 Points)
Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.
Weaknesses Q#3 - Firm's qualifications for their team to provide the services identified in the scope of services, highlight any key subconsultants and document which parts of the scope of services they will complete. Q#4 - Firm's experience of key team members in performing program management and construction oversight services, particularly for consent decrees. Q#6 - Firm's key team members and subconsultants experience with program management and construction oversight services for capital transportation infrastructure projects.
Relevant Program Experience (40 Points)
Strengths Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.
Weaknesses Three (3) of five (5) projects for which the proposer provided program management and/or construction oversight services were of similar size and scope of this project.

Ferguson, Scott (Finance)

From: Washington, Sierra (Finance)
Sent: Friday, April 18, 2025 9:07 AM
To: Ferguson, Scott (Finance)
Cc: Wood, Christopher (Finance - Procurement)
Subject: 392376 Program Management for the Implementation of the CHYM Transportation Plan
Attachments: 392376 Program Management for the Implementation of the CHYM Transportation Plan - SBE.pdf; 392376 Program Management for the Implementation of the CHYM Transportation Plan - EBO.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Scott,

Please accept this as my final assessment for the referenced RFQ#. The awardee is compliant with the EBO program having acknowledged the established M/WBE subcontracting goals. This solicitation also had a 19% SBE/SDV requirement which the awardee acknowledged. Upon successful contract negotiations all dollar values, and percentages will be confirmed. This contract will require B2GNow monitoring. Please see attachments.

Sierra M. Washington
Contract Compliance Officer
Metropolitan Government of Nashville and Davidson Co.
Business Assistance Office – BAO
615-880-2783



Statement of M/WBE Utilization A&E ONLY

Proposer's/Firm's Name: HNTB Corporation	Proposer's Phone #: 615-716-7680
Solicitation Title: Program Management for the Implementation of the CHYM Transportation Plan	Proposer's Email Address: jrhayes@hntb.com
Solicitation #: 392376	Total Bid Amount: TBD-IDIQ Contract
EBO Goal (%): <u>8.00</u> MBE% <u>5.00</u> WBE%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	2MNext -dbe	624 Grassmere Park Nashville, TN 37211	amorrison2@2mnext.com 540-394-1137	MBE	4	81101513	Engineering, inspection, construction management, program management services
2	Don Hardin Group	1800 14th Ave N Nashville, TN 37208	dhardin@donhardingroup.com 615-394-1288	MBE	1	81101513	Construction oversight and project management activities
3	CERM	2800 Century Pkwy, Ste. 750 Atlanta, GA 30345	615-823-4020 678-999-0173	MBE	1	81151604	Survey, environmental assessments, utility coordination
4	duGard Communications	1009 3rd Ave N, Ste. 100 Nashville, TN 37201	info@dugardcommunications.com 540-394-1137	WBE	5	80171908	Strategic communications
5	Insight	11555 Heron Bay Blvd, Ste. 219 Coral Springs, FL 33076	sujith.rapolu@insighttcinc.co 857-383-1025	MBE	4	81101500	Demand transportation planning, model development
6				Select	Select		
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Timothy Morgan, Senior Vice President

Date

02/17/2025

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement? Yes



For Internal Office Use ONLY

If No, Good Faith Efforts Met?

BAO Only

BAO Representative : Sierra Washington

Metro Buyer: Scott Ferguson

Project Manager: Kendra Abkowitz

Date: 04/14/25

BAO Notes:

Prime has acknowledged established M/WBE goals set within the solicitation. Percentages and dollar values will be confirmed upon successful contract negotiations.

BAO SBE Assessment Sheet

BAO Specialist: Sierra Washington

Contract Specialist: Scott Ferguson

Date: 04/15/25

Department Name: Mayors Office

RFP/ITB Number: 392376

Project Name: Program Management for the Implementation of the CHYM Transportation Plan (19% REQUIREMENT)

Primary Contractor:	SBE/SDV Requirement Acknowledged	Comments
HNTB Corporation	Yes	Proposer acknowledged 19% participation requirement of SBE/SDV over life of the project as required by the solicitation. Proposed to utilize the following Metro-approved SBEs; Don Hardin Group, Lamar Dunn and Associates, and Insight Transporation Consulting . Upon successful contract negotiations subcontractors, dollar values, and percentages will be confirmed.