



Notice of Intent to Award

Solicitation Number	389372	Award Date	1/6/2025 11:54 AM CST
Solicitation Title	Animal Related Medical Supplies and Compounding		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.Wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	WA Butler Company dba Covetrus North America, LLC	Company Contact	Maddisin Ballou
Street Address	400 Metro place North STE # 100		
City	Dublin	State	OH Zipcode 43017

Company Name		Company Contact	
Street Address			
City		State	Zipcode

Company Name		Company Contact	
Street Address			
City		State	Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

DR Supervisor (Initial)

Dennis Rowland
 Dennis Rowland
 Purchasing Agent & Chief Procurement Officer

**RFQ 389372 Animal Related Medical Supplies and Compounding
Evaluation Team/Review Board Score Sheet**

Offeror	WA Butler Company dba Covetrus North America, LLC
Contract Acceptance	Yes
Product Availability and Sourcing (30 Points)	26.00
Qualifications and Background (30 Points)	25.00
Performance (20 Points)	19.00
Cost (20 Points)	20.00
Total Evaluation Scores	90.00

Evaluation Comments

WA Butler Company dba Covetrus North America, LLC
Strengths
<p>Described your process for keeping high demand items on hand to ensure businesses receive their orders in a timely manner. Provided a detailed explanation for solutions offer if a product requested is not available. Detailed how firm responds to equipment request, including equipment that must be sourced on behalf of Metro, and how you can meet all request made. Detailed how firm responds to product recalls, the process, and who is notified of recalls at your firm. Detailed the process for returning recalled items and/or destroying items. Provided credit memo for items that are returned and process time for credit memos to be issued. Provided the individual/ department responsible for research and responding to recalls to avoid any possible negative repercussions. Detailed firm's experience in the scope of services described. Included firm's years in business and detailed information on the goods/services firm provides. Provided information on the compounding facilities use. Provided firm's hours of operation, company holidays observed, and after hours contact information. All referenced projects of a similar size, scope, and complexity of Metro. Detailed invoicing procedures with timeline for processing and sending invoices. Provided accounts payable contact, business hours, and time frame for invoice to be corrected if issues are found. Provided a detailed explanation of return process, length of time for an item(s) to be returned once received, potential costs incurred for restocking fees, return shipping fee's, and duplicate shipments by the vendor. Provided process for requesting a quote for compounding drugs, medications, vaccines, and other drugs needed to perform surgeries. Provided brand specific items and/or cost saving alternatives for compounding drugs, medications, vaccines and other drugs needed to perform surgeries.</p>
Weaknesses
<p>Failed to provide answer to how firm handles potential drug shortages. Failed to elaborate on management plan for dealing with shortages and alternatives. Lack of information related to quality standards and certifications the organization holds. Vague information related to point-of-contact for recall notifications. Failed to provide point-of- contact for referenced projects. Lack of information related to staff directory.</p>

			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
RFQ 389372 Animal Related Medical Supplies and Compounding			20	0	20
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
WA Butler Company dba Covetrus North America, LLC	\$4,061,563.46	\$0.00	20.00	0.00	20.00

* There was no EBO Goal nor SDE/SDV Requirement set for this solicitation.