



Notice of Intent to Award

Solicitation Number	376372	Award Date	1/3/2025 12:41 PM CST
Solicitation Title	Hosting Provider for ArchivesSpace		
Buyer Name	Brad Wall	Buyer Email	brad.wall@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	LYRASIS dba ArchivesSpace Home	Company Contact	Lydia Tang
Street Address	390 Peachtree Road NE		
City	Atlanta	State	GA
		Zipcode	30326

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

 Assistant Purchasing Agent (Initial)

Dennis Rowland
 Dennis Rowland
 Purchasing Agent & Chief Procurement Officer

RFQ #376372 - Hosting Provider for ArchivesSpace (Round #1)			
	Firm Acumen Solutions LLC	LYRASIS dba ArchivesSpace Home	RealTech LLC
Contract Acceptance	Accepted Metro's standard contract without exceptions	Accepted Metro's standard contract without exceptions	Accepted Metro's standard contract without exceptions
Cost/Pricing (30 Points)	6.08	30.00	2.57
Firm Qualifications and Experience (40 Points)	20.00	39.00	15.00
Project Approach and Process (30 Points)	10.00	30.00	10.00
Total (100 Points)	36.08	99.00	27.57

Firm Acumen Solutions LLC
Strengths - The offeror provides strong cloud-based storage services.
Weaknesses - The offeror's proposal does not specifically describe in detail their experience in providing hosting services for library data management. The offeror displayed a limited knowledge and understanding of ArchivesSpace. The offeror's proposal lacked detail on their firm's capability to export MARC records from the archival collection management system (Carl.X) for inclusion in online public access catalog (OPAC) via ArchivesSpace. The offeror's reference projects were not relevant to what Metro is seeking to procure. Reference projects were not of similar size, scope, and complexity. The offeror's proposal lacked detail demonstrating their understanding of the project, ArchivesSpace, and the needs of Metro. The offeror failed to specifically address the major tasks and subtasks associated with ArchivesSpace.

LYRASIS dba ArchivesSpace Home
Strengths - The offeror demonstrated detailed experience providing hosting services; specifically, archival specific institutions, academia, and public libraries. The offeror has over 300 archivespace hosting clients. The offeror provided a detailed description along with examples to document their firm's knowledge, ability, and experience to provide data migration, secured cloud-based storage, software implementation, software updates, customer support, training, cross-communal communication, open source, and 24/7 accessibility to digital solutions. The offeror can export MARC records, ingest MARC records, and recognizes/addresses other platforms that can be used to integrate into archivesspace. The offeror's reference projects were the most relevant to what Metro is seeking to procure; specifically, examples provided were for Public Libraries, academic institutions, and private archival repositories they have served. The reference projects provided demonstrated experience working with a range of record types, collections, and institutions. The offeror provided examples of the amount of time based on the data migration and the timing of the migration is acceptable to Metro. The offeror understands Metro's current situation/starting point and how their services can be used from that point forward. The offeror demonstrated a detailed understanding of the project and custom-tailored approach and execution so that it is specific to Metro's needs. The offerors hosting services include disaster backup and data recovery. The offeror provided detailed information regarding their plan of work, assumptions/role responsibilities. The detailed nature of the offeror's proposal demonstrated full understanding of the scope of work and desired outcome.
Weaknesses - The offeror failed to provide an estimated dollar amount and actual completed schedule for their reference projects.

RealTech LLC
Strengths - The offeror provided detailed information on their ability to extract MARC records and ability to provide cloud-based storage.
Weaknesses - The offeror demonstrated a limited understanding of what ArchivesSpace is composed/comprised of and the support and training Metro/the Nashville Public Library (NPL) would need. The offeror's proposal provided limited information and lacked detail of their ability to host an installation of archivesspace. The offeror's reference projects were not relevant to what Metro is seeking to procure. Reference projects were not of similar size, scope, and complexity. The offeror's proposal lacked specific detail on data migration into ArchivesSpace. The offeror's proposal lacked detail demonstrating their understanding of the project and the needs of Metro. The offeror's major tasks and subtasks to be accomplished are not relevant/specific to Metro.

RFQ #376372 - Hosting Provider for ArchivesSpace (Round #2)	
	LYRASIS dba ArchivesSpace Home
Demonstration (50 Points)	50.00
Total for Round #2 (Out of 50 Points)	50.00

LYRASIS dba ArchivesSpace Home
Strengths - The offeror demonstrated the ability to interact between multiple servers. The offerors scalability is timely to eliminate downtime. The offerors backup, recovery, and security protocols meets the Nashville Public Library's standards. The offeror demonstrated the ability to provide technical support and expertise specific to archives. The offeror has the ability to integrate with Carl-X for data transfer. The offeror demonstrated their ability to work with multiple repositories within a single institution. The offeror demonstrated an established track record of their product and services by working with major archival institutions such as New York Public Library, Columbia University, Yale, and Harvard.
Weaknesses - No weaknesses.

Total Points from Rounds #1 and 2 (Out of 150 Points)	149.00
--	---------------

Enter Solicitation Title & Number Below		
Hosting Provider for ArchivesSpace; RFQ #376372		Total Cost Points
		30.00
Offeror's Name	Bids	RFP Cost Points
Firm Acumen Solutions, LLC	\$433,178.70	6.08
Lyrasis dba ArchivesSpace Home	\$87,725.00	30.00
RealTech LLC	\$1,025,804.72	2.57



**Notice
Unacceptable Offer**

Solicitation Number	376372	Date	11/1/2024 10:51 AM CDT		
Solicitation Title	Hosting Provider for ArchivesSpace				
Buyer Name	Brad Wall	Buyer Email	brad.wall@nashville.gov		
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov		

Unacceptable Offer

The following supplier has submitted an offer that is unacceptable:

Company Name	Firm Acumen Solutions LLC	Company Contact	Sudheer Banala		
Street Address	851 Westcott Ln				
City	Antioch	State	TN	Zipcode	37013

Suppliers with unacceptable offers will not be considered for award.

Public Information and Records Retention

Solicitation and award documentation will be available upon request after the intent to award is issued. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

BC

Dennis Rowland



**Notice
Unacceptable Offer**

Solicitation Number	376372	Date	11/1/2024 10:50 AM CDT		
Solicitation Title	Hosting Provider for ArchivesSpace				
Buyer Name	Brad Wall	Buyer Email	brad.wall@nashville.gov		
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov		

Unacceptable Offer

The following supplier has submitted an offer that is unacceptable:

Company Name	RealTech LLC	Company Contact	Joseph Bosas		
Street Address	320 Ladybird Dr				
City	Nashville	State	TN	Zipcode	37217

Suppliers with unacceptable offers will not be considered for award.

Public Information and Records Retention

Solicitation and award documentation will be available upon request after the intent to award is issued. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

BC

Dennis Rowland